

## EXPRESSIONS OF INTEREST

Bhutan Trust Fund for Environmental Conservation

### **Adaptation Fund Technical Assistance (TA) Grant**

#### **Consultancy service for BTFEC Complaint and Grievance Redressal Mechanism**

The Bhutan Trust Fund for Environmental Conservation (BTFEC) is the National Implementing Entity (NIE) to the Adaptation Fund. As an Implementing Entity, the BTFEC has received a Technical Assistance Grant for the purpose of sourcing external expertise to help improve its capability to comply with the Adaptation Fund's environmental and social policy and gender policy. The BTFEC intends to apply part of the grant for consulting service.

The consulting services include development of *BTFEC Complaint and Grievance Redressal Mechanism (CGRM)*. In compliance to the Adaptation Fund's standard, the consultancy is to develop a transparent and efficient complaint handling mechanism to address issues related to environmental and social risks, as well as gender issues, and fraud and corruption. The mechanism will also assist BTFEC in furthering its objectives spelt out in the Royal Charter 1996.

The consultancy service is estimated for fifteen (15) working days, spread over a period of one month (August-September 2019).

The BTFEC now invites eligible national consulting firms to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the services. The shortlisting criteria are: (i) post-graduate degree in Law, (ii) minimum of three years' progressive experience in Law, (iii) knowledge on Adaptation Fund (AF) and Natural Resources or closely related field and strong understanding of Social and Environmental Safeguard and Gender Equity under AF, including its concepts and implementation;(iv) good understanding of BTFEC project management, and (v) proven track record of successful work conducted for above work or in relevant areas.

The consultants will be shortlisted in accordance with the procedures set out in BTFEC's Procurement System. Interested consultants may obtain further information at the address stated below at the end of document, during office hours.

Expressions of Interest must be delivered to the address below latest by **12 July 2019** on/before 12 noon.

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