

EXPRESSIONS OF INTEREST

Bhutan Trust Fund for Environmental Conservation

Consultancy service for BTFEC HR Management Procedures Manual

The Bhutan Trust Fund for Environmental Conservation (BTFEC) would like to invite eligible national consultancy firms to indicate their interests in providing consultancy services to carry out the development of HR Management Procedures Manual for BTFEC organization.

The consultancy service is estimated for twenty (20) working days, spread over a period of one month (August-September 2019).

The BTFEC now invites eligible national consulting firms to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the services. The shortlisting criteria are: (i) post-graduate degree (masters level) in Human Resource Management/Public Policy/Management, (ii) minimum of three years' professional experience in development of strategic organizational management (iii) knowledge of global experiences on non-profit institutional governance and operations (v) proven track record of successful work conducted in planning and development of operating manuals, policies in HR management and relevant areas.

The consultant will be selected in accordance with the procedures set out in BTFEC's Procurement Manual 2016.

The consultants will be shortlisted in accordance with the procedures set out in BTFEC's Procurement System. Interested consultants may obtain further information at the address stated below at the end of document, during office hours.

Expressions of Interest must be delivered to the address below latest by 12 July 2019 on/before 12 noon.

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