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# Bhutan Trust Fund for Environmental Conservation

P.O.Box:520 | Thimphu Bhutan

☎ 00975-2-339861/62

📠 00975-2-339863

🌐 www.bhutantrustfund.bt

BT FEC/ADM-10/2022-23/ 268

20<sup>th</sup> January 2023

## SEAL BID NOTIFICATION

The Bhutan Trust Fund for Environmental Conservation (BT FEC) is pleased to invite Sealed Bids for dismantling of its old office building (structures). The dismantling works include the demolition of the structure, lifting of the materials and clearing the debris of the area.

Interested bidders are requested to visit BT FEC Secretariat from **23<sup>rd</sup> January 2023** during office hours (9.00 am-5.00 pm) to inspect the building before submission of bids. Further, bidders are requested to refer to the term and conditions below and any complaint thereafter the submission of bids shall not be entertained. The documents can be availed from our website, [www.bhutantrustfund.bt](http://www.bhutantrustfund.bt).

The Sealed Bids, addressed to the undersigned, should be submitted latest by **10<sup>th</sup> February 2023** on/before **1200 noon**. The bids shall be opened on the same day at **2.00 PM**.

For further details, contact Ms. Rinchen Wangmo, APO at 339861/62 during office hours.



**Managing Director**

Bhutan Trust Fund for Environmental Conservation  
(Location: near Nazhoen Pelri Complex)

Tel (O): 339861/339862



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**Lots:**

Sl. No.	Particular of Items	Condition	Location	Amount
1	Dismantling and lifting of 2 numbers of permanent structures. The dismantling works include the demolition of the structure, lifting of the materials and clearing the debris of the area	Old & however some of the materials are re-usable	<i>near Nazhoen Pelri Complex</i>	

**Amount in word:** .....

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## TERMS AND CONDITION

1. The Bhutan Trust Fund for Environmental Conservation, hereafter referred to as "BT FEC" wishes to dismantle its old office buildings through sealed bids on "AS IS WHERE IS BASIS"
2. All interested Bhutanese are encouraged to participate in the bidding process.
3. The dismantling work includes demolition of the building structure, lifting of materials and clearing debris of the area. The duration of the works shall be one (1) month from the day of issue of work order by BT FEC.
4. The bidders may visit and inspect the items on "as is where is basis" from **23<sup>rd</sup> January 2023**, during office hours.
5. Bidders shall fill the rate both in *figures and words*; in case of any discrepancy, unit rates/figure shall prevail over total amount.
6. Any corrections made by the bidder in the bid rates should be attested with the original signature.
7. The BT FEC shall award the work to the highest bidder.
8. The bid shall remain valid up to **30<sup>th</sup> March 2023**
9. Each bidder shall deposit/submit **Earnest Money** of Nu.10,000 (Nu. Ten Thousand) only in cash or Demand Draft to the BT FEC, along with the bids.
10. The Demand Drafts should be addressed to **Managing Director, Bhutan Trust Fund for Environmental Conservation**, which may be issued by any financial institutes in Bhutan, acceptable to BT FEC.
11. Bids not secured in accordance to Clause 8 (above) shall be considered as nonresponsive and rejected.
12. The EMD of the highest bidder shall be adjusted against the money to be deposited.
13. The Bid security shall be forfeited if:
  - a) *the highest bidder withdraws its bid during the period of bid validity as specified in Clause No.7, or*
  - b) *the highest bidder fails to either deposit the balance amount upon issuance of Notification of Award or fails to complete the work within the stipulated period mentioned in Clause 2; on which, the work shall be awarded to the next highest bidder.*

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14. The Sealed Bid shall be signed by the bidder in sealed envelope clearly mentioning **Tender No. and Date**. The BT FEC shall not be held responsible for any loss or incompleteness of the Bid, as announced.
15. The Bidder shall provide **Contact Number of the Bidder** on the envelope to enable the bid to be returned unopened in case it is declared "**Late**" or "**Rejected**"
16. The sealed bids are to be submitted to the address below, latest by **1200 noon, 10<sup>th</sup> February 2023 and will be opened on same day at 2:00 p.m.** in presence of the bidders or their representatives, who choose to attend.

Managing Director

Bhutan Trust Fund for Environmental Conservation

(Location: near Nazhoen Pelri Complex)

17. A record on the Bid Opening shall be maintained with bid prices and any other necessary details. The record shall be shared with the participants for information and reference.
18. The BT FEC reserves the right to accept or reject any bid or cancel the bidding process as it deems fit. No bidders shall have any claim arising out of such actions of the BT FEC.
19. The highest bidder is required to pay upfront **25%** of the bid amount in Demand Draft or Cash Advance, as Security Deposit on the day of the Opening of the Bids;
20. The balance 75% shall be paid within 10 (ten) working days from the day of award. The winning bidder has the option to make the 75% payment in the form of cash or demand draft in favor of the Managing Director, BT FEC from any financial institutes acceptable to BT FEC. Failure to pay within stipulated days or time, the accepted bid shall be canceled, and the 25% deposit shall be forfeited.
21. The BT FEC shall assume that interested parties bidding have inspected the structure prior to the submission of bids and that the bid offered is at their own liberty and judgement. No complaint shall be entertained thereafter.

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